

## REQUEST FOR CLOSURE OF ACCOUNT

Place:

Date:

To:

The Branch Manager  
Jayant India Nidhi Ltd  
\_\_\_\_\_ Branch

Subject- Request for closure of account: \_\_\_\_\_

Dear Sir/Madam,

I/We am/are having the SB\_\_\_\_\_ account with your branch in name of \_\_\_\_\_.

I/We request you to close the above deposit account for the following reason/s. a)

Shifting to other place.

b) Other Reason, Please Mentioned

\_\_\_\_\_

Also I enclose the pass book for same.

The Balance amount may be paid to me/us after deduction of Account Closure charges of Rs.250/-

a) By cash

b) By Demand draft in my name /in the name of \_\_\_\_\_ (one of the joint Depositor)

c) By credit of my/our account No. \_\_\_\_\_ with your \_\_\_\_\_ branch

d) By NEFT/RTGS to Account Number \_\_\_\_\_ Favoring \_\_\_\_\_  
with \_\_\_\_\_ Bank \_\_\_\_\_ Branch IFSC Code No \_\_\_\_\_

Yours faithfully,

(Customer Signature)

